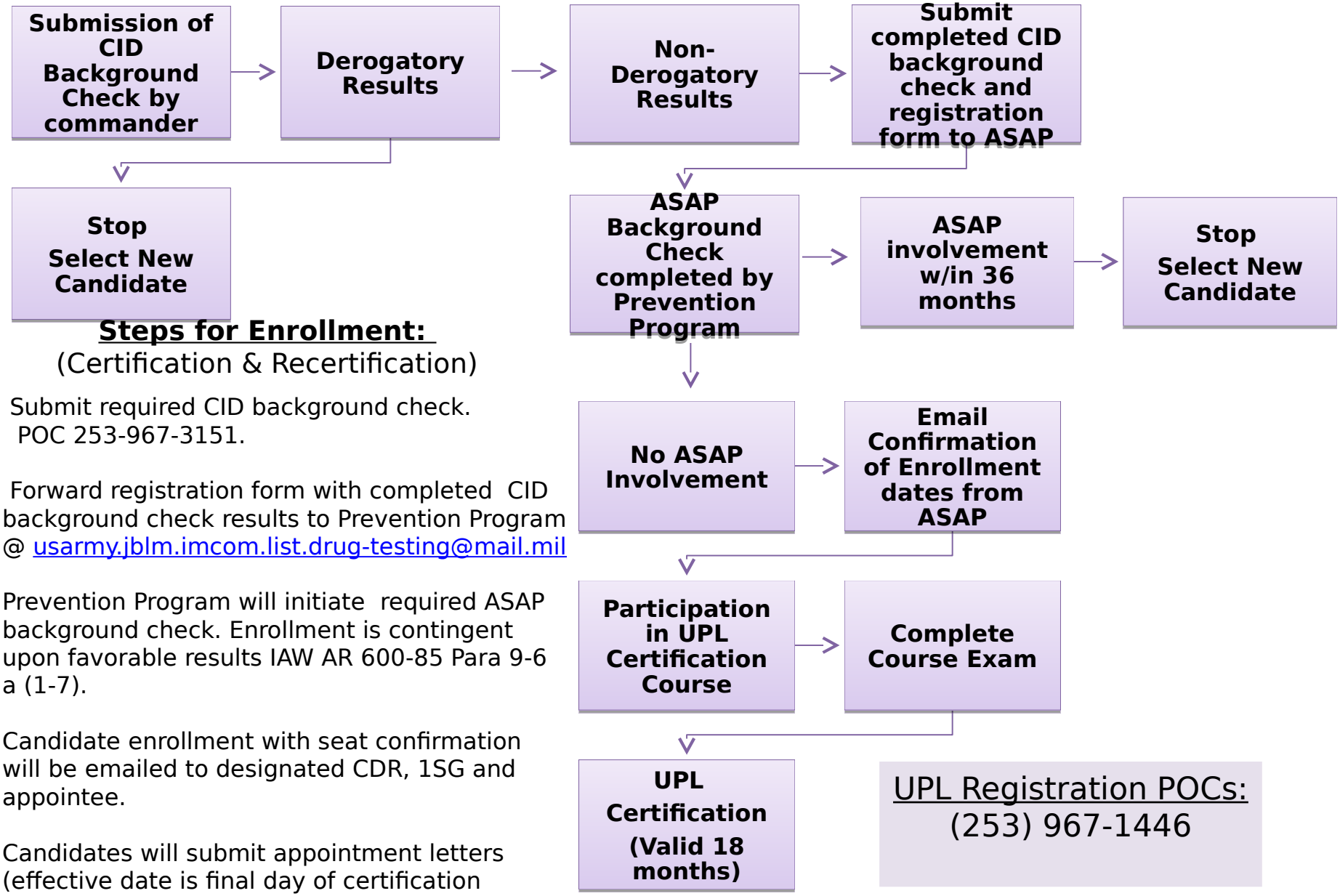
Unit Prevention Leader Registration Process


Submission of CID Background Check by commander
Derogatory Results
Non-Derogatory Results
Submit completed CID background check and registration form to ASAP
Stop
Select New Candidate
ASAP Background Check completed by Prevention Program
ASAP involvement w/in 36 months
Stop
Select New Candidate
No ASAP Involvement
Email Confirmation of Enrollment dates from ASAP
Participation in UPL Certification Course
Complete Course Exam
UPL Certification
(Valid 18 months)

Steps for Enrollment:

(Certification & Recertification)

1. Submit required CID background check. POC 253-967-3151.
2. Forward registration form with completed CID background check results to Prevention Program @ usarmy.jblm.imcom.list.drug-testing@mail.mil
3. Prevention Program will initiate required ASAP background check. Enrollment is contingent upon favorable results IAW AR 600-85 Para 9-6 a (1-7).
4. Candidate enrollment with seat confirmation will be emailed to designated CDR, 1SG and appointee.
5. Candidates will submit appointment letters (effective date is final day of certification course) prior to/on the first day of class

UPL Registration POCs:
(253) 967-1446